



Economic Development Authority Board (EDA)

Regular Meeting – Township Hall

Tuesday, August 16, 2016

5:15 p.m.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF REGULAR MEETING MINUTES JULY 19, 2016
5. PUBLIC COMMENT
6. REPORTS
 - A. ACCOUNTS PAYABLE
 - EAST D.D.A. DISTRICT #248
 - WEST D.D.A. DISTRICT #250
 - WEST D.D.A. DISTRICT #396
 - B. FINANCIAL STATEMENTS:
 - EAST D.D.A. DISTRICT: OPERATING FUND #248
 - WEST D.D.A. DISTRICT: OPERATING FUND #250
 - BOND DEBT RETIREMENT FUND #396
7. NEW BUSINESS
 - A. MMI RATE INCREASE
8. EXISTING BUSINESS
 1. WELCOME BANNER PROOFS (PURCHASE APPROVED EDA MTG 5/5/16)
 2. BOARD APPOINTMENTS/TERMS – IN PROCESS
 3. JAMESON HALL SEALCOATING
 4. MANHOLE REHABILITATION BID – IN PROCESS
 5. PROJECT LIST REVIEW: EAST AND WEST DDA
9. ADJOURNMENT UNTIL NEXT REGULAR EDA MEETING SEPTEMBER 20, 2016

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, July 19, 2016**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 5:17 pm.

ROLL CALL

Present: Kequom, Perry, Alwood, Zalud, Hunter, Johnson, Chowdhary

Excused: Elmore, Bacon

Absent: Smith, Figg

Others Present: Kim Smith, Public Works Coordinator; Margie Henry, Township Clerk; Angela Schofield, Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by **Johnson** SUPPORTED by **Alwood** to approve the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by **Zalud** SUPPORTED by **Johnson** to approve minutes from the June 21, 2016 meeting as presented.

MOTION CARRIED 7-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Discussion was held on the accounts payable.

MOTION by **Johnson** SUPPORTED by **Hunter** to approve the East EDA accounts payable as presented. MOTION CARRIED 7-0.

MOTION by **Zalud** SUPPORTED by **Alwood** to approve the West EDA accounts payable as presented and including the \$250,000 scheduled general obligation debt payment. MOTION CARRIED 7-0.

The Board reviewed/discussed the financial statements; the financials were received and filed by Chairman Kequom.

ACTION ITEM: Confirm with the Bond Attorney that the existing General Obligation Bond is not callable, determine if there are pre-payment penalties, cost/benefit of possible refinance.

NEW BUSINESS

A. PURE MICHIGAN CAMPAIGN

Chris Rowley and Jack Schmittler presented information on the Pure Michigan Campaign for Mt. Pleasant, and asked for the EDA's continued support for the program

ACTION ITEM: Research EDA's level of support for 2015 and bring back for action at the next meeting.

B. BOARD APPOINTMENTS/TERMS

Discussion was held on the Board appointments, the existing members and terms.

ACTION ITEM: Update current Board roster and refer to by-laws for guidance on terms, refer back for action at the next meeting.

EXISTING BUSINESS

A. PROJECT LIST REVIEW

The Board discussed the project list, individual projects and the process for prioritizing items.

ACTION ITEMS: The Board requested staff schedule a special work session in August to review the EDA Project list.

B. JAMESON HALL SEALCOATING

Discussion was held on the project, and was referred back to staff to get additional bids on the project.

ACTION ITEMS: Seek additional bids for Jameson Hall seal coating, bring back for action at the next meeting.

C. MANHOLE REHABILITATION

Kim Smith presented information on the manhole rehabilitation project:

- (16) Manholes identified for replacement per cleaning/televising project
- Estimated cost of replacement \$10-15000 each
- Public Works has bid and RFP process/template in place

MOTION by **Chowdhary** SUPPORTED by **Alwood** to approve solicitation of bids for the Manhole Rehabilitation Project.
MOTION CARRIED 7-0.

ACTION ITEMS: Chairman Kequom asked to review bid/specs package prior to release.

Chairman Kequom adjourned the meeting at 6:42

APPROVED BY

Secretary, Mr. Chowdhary

(Recorded by Angela Schofield)

DRAFT

User: MARK

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PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		12/31/2015	ORIGINAL	2016	07/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 248 - EDDA OPERATING								
Expenditures								
248-000-976.210	JAMESON PARK MODERNIZATION/DOG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-976.211	ENTERPRISE PARK DRAINAGE	137,582.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-976.212	JAMESON PARK LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-976.213	ENTERPRISE PARK STREET RESURFA	986,560.78	0.00	0.00	0.00	0.00	0.00	0.00
248-000-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000-NONE		1,322,227.60	422,849.00	422,849.00	100,540.40	0.00	322,308.60	23.78
Dept 996-TRANSFER OUT								
248-996-999.206	TRANSFER OUT TO FIRE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 996-TRANSFER OUT		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		1,322,227.60	422,849.00	422,849.00	100,540.40	0.00	322,308.60	23.78
Fund 248 - EDDA OPERATING:								
TOTAL REVENUES		418,650.87	422,849.00	422,849.00	429,704.66	0.00	(6,855.66)	101.62
TOTAL EXPENDITURES		1,322,227.60	422,849.00	422,849.00	100,540.40	0.00	322,308.60	23.78
NET OF REVENUES & EXPENDITURES		(903,576.73)	0.00	0.00	329,164.26	0.00	(329,164.26)	100.00

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PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		12/31/2015	ORIGINAL	2016	07/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 250 - WDDA OPERATING								
Revenues								
Dept 000-NONE								
250-000-402.000	CURRENT PROPERTY TAX	499,594.05	503,698.00	503,698.00	457,662.49	0.00	46,035.51	90.86
250-000-402.001	PROPERTY TAX REFUNDS-MTT	(1,038.41)	(4,000.00)	(4,000.00)	(8,337.74)	0.00	4,337.74	208.44
250-000-402.002	PILOT TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	250.00	0.00	0.00	250.00	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	281.65	0.00	0.00	333.99	0.00	(333.99)	100.00
250-000-445.000	INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-665.000	INTEREST EARNED	1,306.34	750.00	750.00	929.02	0.00	(179.02)	123.87
250-000-671.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-699.100	FUND BALANCE / CARRY OVER	0.00	94,900.00	94,900.00	0.00	0.00	94,900.00	0.00
Total Dept 000-NONE		500,143.63	595,598.00	595,598.00	450,587.76	0.00	145,010.24	75.65
TOTAL Revenues		500,143.63	595,598.00	595,598.00	450,587.76	0.00	145,010.24	75.65
Expenditures								
Dept 000-NONE								
250-000-702.000	SALARY	0.00	4,556.00	4,556.00	0.00	0.00	4,556.00	0.00
250-000-713.000	HEALTH & DENTAL BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-714.000	EMPLR FICA CONTR	0.00	282.00	282.00	0.00	0.00	282.00	0.00
250-000-715.000	EMPLR MEDICARE CONTR	0.00	66.00	66.00	0.00	0.00	66.00	0.00
250-000-716.000	UNEMPLOYMENT	0.00	228.00	228.00	0.00	0.00	228.00	0.00
250-000-717.000	EMPLR RETIREMENT CONTR	0.00	342.00	342.00	0.00	0.00	342.00	0.00
250-000-718.000	WORKER'S COMP	0.00	46.00	46.00	0.00	0.00	46.00	0.00
250-000-728.000	OFFICE SUPPLIES	0.00	125.00	125.00	0.00	0.00	125.00	0.00
250-000-730.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-801.000	PROFESSIONAL & CONTRACTUAL SER	0.00	500.00	500.00	0.00	0.00	500.00	0.00
250-000-802.000	INDIRECT COST REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-826.000	LEGAL FEES	0.00	500.00	500.00	0.00	0.00	500.00	0.00
250-000-830.000	PUBLIC SAFETY - FIRE PROTECTIC	39,022.56	37,953.00	37,953.00	37,316.28	0.00	636.72	98.32
250-000-900.000	PUBLISHING & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-955.000	MISC.	0.00	250.00	250.00	0.00	0.00	250.00	0.00
250-000-964.000	REFUNDS & REBATES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-976.200	DISTRICT PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-976.202	LINCOLN RD. / M20 DRAIN PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-976.205	MOTORIZED AND NON-MOTORIZED RC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-000-976.214	LINCOLN ROAD AND BRIDGE	0.00	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 000-NONE		39,022.56	344,848.00	344,848.00	37,316.28	0.00	307,531.72	10.82
Dept 996-TRANSFER OUT								
250-996-999.206	TRANSFER OUT TO FIRE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250-996-999.396	TRANSFER OUT TO WDDA G/O DEBT	220,000.00	250,750.00	250,750.00	220,000.00	0.00	30,750.00	87.74
250-996-999.398	TRANSFER OUT TO WDDA SPEC ASSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 996-TRANSFER OUT		220,000.00	250,750.00	250,750.00	220,000.00	0.00	30,750.00	87.74
TOTAL Expenditures		259,022.56	595,598.00	595,598.00	257,316.28	0.00	338,281.72	43.20

Fund 250 - WDDA OPERATING:

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PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% B DGT
		12/31/2015	ORIGINAL	2016	07/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 250 - WDDA OPERATING								
	TOTAL REVENUES	500,143.63	595,598.00	595,598.00	450,587.76	0.00	145,010.24	75.65
	TOTAL EXPENDITURES	259,022.56	595,598.00	595,598.00	257,316.28	0.00	338,281.72	43.20
	NET OF REVENUES & EXPENDITURES	241,121.07	0.00	0.00	193,271.48	0.00	(193,271.48)	100.00

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PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		12/31/2015	ORIGINAL	2016	07/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 396 - WDDA G/O DEBT SERVICE FUND								
Revenues								
Dept 000-NONE								
396-000-665.000	INTEREST EARNED	56.16	0.00	0.00	44.40	0.00	(44.40)	100.00
Total Dept 000-NONE		56.16	0.00	0.00	44.40	0.00	(44.40)	100.00
Dept 961-TRANSFER IN								
396-961-699.250	TRANSFER IN FROM WDDA	220,000.00	250,750.00	250,750.00	220,000.00	0.00	30,750.00	87.74
396-961-699.398	TRANSFER IN FROM WDDA SPEC ASS	0.00	0.00	0.00	9,925.75	0.00	(9,925.75)	100.00
Total Dept 961-TRANSFER IN		220,000.00	250,750.00	250,750.00	229,925.75	0.00	20,824.25	91.70
TOTAL Revenues		220,056.16	250,750.00	250,750.00	229,970.15	0.00	20,779.85	91.71
Expenditures								
Dept 000-NONE								
396-000-991.000	BOND - PRINCIPAL	35,028.00	33,268.00	33,268.00	33,268.00	0.00	0.00	100.00
396-000-996.000	BOND - INTEREST	204,972.00	216,732.00	216,732.00	216,732.00	0.00	0.00	100.00
396-000-996.001	BOND - PAYING AGENT FEES	800.00	750.00	750.00	0.00	0.00	750.00	0.00
Total Dept 000-NONE		240,800.00	250,750.00	250,750.00	250,000.00	0.00	750.00	99.70
TOTAL Expenditures		240,800.00	250,750.00	250,750.00	250,000.00	0.00	750.00	99.70
Fund 396 - WDDA G/O DEBT SERVICE FUND:								
TOTAL REVENUES		220,056.16	250,750.00	250,750.00	229,970.15	0.00	20,779.85	91.71
TOTAL EXPENDITURES		240,800.00	250,750.00	250,750.00	250,000.00	0.00	750.00	99.70
NET OF REVENUES & EXPENDITURES		(20,743.84)	0.00	0.00	(20,029.85)	0.00	20,029.85	100.00

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PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		12/31/2015	ORIGINAL	2016	07/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 398 - WDDA SPECIAL ASSESS DEBT SERVICE								
Revenues								
Dept 000-NONE								
398-000-665.000	INTEREST EARNED	21.17	0.00	0.00	4.98	0.00	(4.98)	100.00
398-000-669.002	INTEREST EARNED- WATER SPEC AS	1,198.39	0.00	0.00	0.00	0.00	0.00	0.00
398-000-669.003	INTEREST EARNED-SEWER SPEC ASS	2,105.87	0.00	0.00	0.00	0.00	0.00	0.00
398-000-672.600	REVENUE-SEWER SPEC ASSESS	21,501.25	0.00	0.00	0.00	0.00	0.00	0.00
398-000-672.700	REVENUE-WATER SPEC ASSESS	12,545.93	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000-NONE		37,372.61	0.00	0.00	4.98	0.00	(4.98)	100.00
TOTAL Revenues		37,372.61	0.00	0.00	4.98	0.00	(4.98)	100.00
Expenditures								
Dept 000-NONE								
398-000-955.000	MISC EXPENDITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
398-000-991.000	BOND - PRINCIPAL	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00
398-000-996.000	BOND - INTEREST	4,405.00	0.00	0.00	0.00	0.00	0.00	0.00
398-000-996.001	BOND - PAYING AGENT FEES	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000-NONE		79,905.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 996-TRANSFER OUT								
398-996-999.396	TRANSFER OUT TO WDDA G/O DEBT	0.00	0.00	0.00	9,925.75	0.00	(9,925.75)	100.00
Total Dept 996-TRANSFER OUT		0.00	0.00	0.00	9,925.75	0.00	(9,925.75)	100.00
TOTAL Expenditures		79,905.00	0.00	0.00	9,925.75	0.00	(9,925.75)	100.00
Fund 398 - WDDA SPECIAL ASSESS DEBT SERVICE:								
TOTAL REVENUES		37,372.61	0.00	0.00	4.98	0.00	(4.98)	100.00
TOTAL EXPENDITURES		79,905.00	0.00	0.00	9,925.75	0.00	(9,925.75)	100.00
NET OF REVENUES & EXPENDITURES		(42,532.39)	0.00	0.00	(9,920.77)	0.00	9,920.77	100.00
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		1,176,223.27	1,269,197.00	1,269,197.00	1,110,267.55	0.00	158,929.45	48.68
TOTAL EXPENDITURES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		1,901,955.16	1,269,197.00	1,269,197.00	617,782.43	0.00	651,414.57	48.68
NET OF REVENUES & EXPENDITURES		(725,731.89)	0.00	0.00	492,485.12	0.00	(492,485.12)	100.00

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CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 07/20/2016 - 08/16/2016

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 248 EDDA CHECKING					
07/27/2016	248	14 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	581.34
08/16/2016	248	3915	00021	ALWOOD LANDSCAPING NURSERY, INC	810.00
08/16/2016	248	3916	00450	M M I	421.75
08/16/2016	248	3917	00672	UNION TOWNSHIP FIRE FUND	60,775.00

248 TOTALS:

Total of 4 Checks:	62,588.09
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	62,588.09

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 248 EDDA CHECKING						
07/27/2016	248	14 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	2027 FLORENCE ST	28.97
					1940 S ISABELLA RD	42.07
					4923 E PICKARD ST	33.09
					4675 E PICKARD ST	30.72
					4592 E PICKARD ST #B	23.27
					4592 E PICKARD ST #A	40.94
					5771 E PICKARD RD #B	23.41
					5771 E. PICKARD #A	44.77
					5770 E. PICKARD ST #B	23.41
					5770 E. PICKARD ST. #A	48.90
					5325 E. PICKARD ST	76.19
					2029 2ND ST	74.02
					5157 E. PICKARD ST #B	23.54
					5157 E. PICKARD ST #A	37.02
					4900 E. PICKARD ST.	31.02
						<u>581.34</u>
08/16/2016	248	3915	00021	ALWOOD LANDSCAPING NURSERY, INC	MULCH	810.00
08/16/2016	248	3916	00450	M M I	PARK BENCH GROUND MAINTENANCE	421.75
08/16/2016	248	3917	00672	UNION TOWNSHIP FIRE FUND	PUBLIC SAFETY-FIRE PROTECTION FOR EDDA	60,775.00
248 TOTALS:						
Total of 4 Checks:						62,588.09
Less 0 Void Checks:						0.00
Total of 4 Disbursements:						<u>62,588.09</u>

**Charter Township of Union
East Downtown Development Authority
July, 2016**

July Expenditures:

To Fire Fund for East DDA Fire Protection	60,775.00
To Alwood Landscaping for Mulch	810.00
Consumers Energy-Electric	581.34
To MMI for Park Bench Ground Maint	421.75
 Total	 62,588.09

Cash Balance 7/31/2016 \$ 1,273,915.00

Charter Township of Union
East Downtown Development Authority
Interim Financial Statements - Unaudited
As of 7/31/2016

	7/31/2016 Activity	YTD Actual	YTD Budget	% Budget Used
Revenues				
Property Taxes Captured-Actual	\$ 2,143.16	\$ 428,526.90	\$ 421,349.00	101.70%
Interest Income	193.60	1,076.67	1,000.00	107.67%
Other Revenue	-	101.09	500.00	20.22%
Total Revenues	2,336.76	429,704.66	422,849.00	101.62%
Expenditures				
Current				
Personnel Services	-	-	5,520.00	0.00%
Public Safety-Fire Protection	60,775.00	60,775.00	60,776.00	0.00%
Community & Economic Dev				
Prof/Contractual Services	421.75	3,012.82	13,500.00	22.32%
Sidewalk Snowplowing	-	5,175.00	5,000.00	103.50%
Irrigation/Lighting Repairs	-	4,682.76	2,500.00	187.31%
Flower/Landscape Maintenance	810.00	9,967.50	17,000.00	58.63%
Pure Michigan Advertising	-	-	5,000.00	0.00%
Street Light Banners	-	6,100.00	15,000.00	40.67%
District Projects	-	-	150,228.00	0.00%
Enterprise Park Sewer Relining	-	-	100,000.00	0.00%
Other Misc	581.34	10,827.32	48,325.00	22.41%
Total expenditures	62,588.09	100,540.40	422,849.00	434.83%
Net change in fund balance	(60,251.33)	329,164.26	-	0.00%
Fund Balance - beginning of year	882,743.93	882,743.93	882,743.93	100.00%
Fund Balance - end of year	\$ 1,211,908.19	\$ 1,211,908.19	\$ 882,743.93	137.29%

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User: SHERRIE
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CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 07/20/2016 - 08/16/2016

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 250 WDDA CHECKING					
08/16/2016	250	213	00672	UNION TOWNSHIP FIRE FUND	<u>37,316.28</u>
250 TOTALS:					
Total of 1 Checks:					37,316.28
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					37,316.28

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Bank 250 WDDA CHECKING

08/16/2016	250	213	00672	UNION TOWNSHIP FIRE FUND	PUBLIC SAFETY-FIRE PROTECTION FOR WDDA	<u>37,316.28</u>
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250 TOTALS:

Total of 1 Checks:						37,316.28
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Less 0 Void Checks:						0.00
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Total of 1 Disbursements:						<u>37,316.28</u>
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**Charter Township of Union
West Downtown Development Authority
July, 2016**

July Expenditures:

To Fire Fund for WDDA Fire Protection	\$	37,316.28
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Cash Balance 7/31/2016	\$	886,655.19
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Charter Township of Union
West Downtown Development Authority
Interim Financial Statements - Unaudited
As of 7/31/2016

	YTD Operating	YTD Debt Service	YTD Combined	YTD Budget	% Budget Used
Revenues					
Property Taxes Captured-Actual	\$ 449,658.74	\$ -	\$ 449,658.74	\$ 499,948.00	89.94%
Interest Income	929.02	49.38	978.40	750.00	130.45%
Other Revenue	-	-	-	-	0.00%
Total Revenues	450,587.76	49.38	450,637.14	500,698.00	90.00%
Expenditures					
Current					
Personnel Services	-	-	-	5,520.00	0.00%
Public Safety-Fire Protection	37,316.28	-	37,316.28	37,953.00	98.32%
Community & Economic Dev					
Roadwork-Lincoln Rd and Bridge	-	-	-	300,000.00	0.00%
Misc	-	-	-	1,375.00	0.00%
Debt Service					
Principal retirement	-	33,268.00	33,268.00	33,268.00	100.00%
Interest and fiscal charges	-	216,732.00	216,732.00	217,482.00	99.66%
Total expenditures	37,316.28	250,000.00	287,316.28	595,598.00	297.98%
Excess (deficiency) of revenues over expenditures	413,271.48	(249,950.62)	163,320.86	(94,900.00)	
Other financing sources (uses)					
Transfers in	-	229,925.75	229,925.75	250,750.00	91.70%
Transfers out	220,000.00	9,925.75	229,925.75	250,750.00	91.70%
Total other financing sources and uses	(220,000.00)	220,000.00	-	-	
Net change in fund balance					
Fund Balance - beginning of year	646,373.46	39,644.59	686,018.05	882,743.93	77.71%
Fund Balance - end of year	\$ 839,644.94	\$ 9,693.97	\$ 849,338.91	\$ 787,843.93	107.81%

Mark Stuhldreher

From: Mark [markkazoo@sbcglobal.net]
Sent: Wednesday, July 27, 2016 11:36 AM
To: Mark Stuhldreher
Subject: Fw: West DDA Bond Information
Attachments: 1991 WDDA Bond Statement.pdf; 1991 WDDA Bond-Exhibit A.pdf; 1991 WDDA Bond-Project Desc.pdf; 1991 WDDA Bond-Schedule.pdf

Mark Stuhldreher

----- Forwarded Message -----

From: Sherrie Teall <steall@uniontownshipmi.com>
To: jonalud@isabellacorporation.com
Cc: Mark D. Stuhldreher <markkazoo@sbcglobal.net>; Patricia DePriest <pdepriest@uniontownshipmi.com>;
Russ Alwood <ralwood@uniontownshipmi.com>
Sent: Wednesday, July 20, 2016 3:36 PM
Subject: West DDA Bond Information

Hi Jim,

Russ mentioned that you had some questions related to the 1991 West DDA general obligation bond that is still outstanding. I called and left you a message but I thought I would email you part of the bond documentation I have in the finance office. I've attached some copies of that documentation that shows the answers to your questions.

1. The project the bond financed was to defray costs to construct water and sewer improvements in the West DDA.
2. There are two bond payments remaining, one for \$265,000 in 2017 and one for \$275,000 in 2018.
3. The portion of the bond remaining (Capital Appreciation Bonds) is not subject to redemption prior to maturity.
4. The West DDA is allowed to capture taxes from the schools each year to help cover this bond payment, taxes which it otherwise would not be able to capture. Once the bond is paid, the West DDA will no longer be able to capture those taxes from the schools and state education tax. The bond was set up so the majority of the interest is paid toward the end of the bond term, increasing the payments each year. Since I was not here at the time the bonds were issued, I have come to the conclusion that it was set up this way because the board assumed the West DDA captures would increase over time as property values grew and help make the higher bond payment in the later years of the bond term.

Let me know if you have any other questions. Please feel free to give me a call at the number below.

Sherrie Teall

Finance Director



2010 S. Lincoln

Mt. Pleasant, MI 48858

Phone (989)772-4600 Ext. 240

Fax (989)773-1988

Enriching lives through
employment, training,
and community
access.



Corporate Office:

2426 Parkway Dr
Mt. Pleasant, MI 48858
Phone: 989.773.6918
Fax: 989.773.1317

Clare Branch:

790 Industrial Dr
Clare, MI 48617
Phone: 989.386.7707
Fax: 989.386.2199

Gratiot Branch:

6585 N. Jerome Rd
Alma, MI 48801
Phone: 989.463.2500
Fax: 989.466.2833

**Southern
Operations:**

621 New Street
P.O. Box 325
Stanton, MI 48888
Phone:
CE Supervisor
616.225.6131
CLS Supervisor
616.225.6139
Fax: 989.831.7692

MMI Toll Free Number:
888.773.7MMI

Email: mail@mmionline.com

Visit our Web Site at:
www.mmionline.com

Michigan Relay Center:
800.649.3777 or 711

A UNITED WAY AGENCY

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MMI IS AN EQUAL
OPPORTUNITY
ORGANIZATION

AUXILIARY AIDS AND
SERVICES ARE
AVAILABLE UPON
REQUEST TO PERSONS
WITH DISABILITIES

August 4, 2016

Randy Robinson
Union Township – East DDA
2010 S. Lincoln Road
Mt. Pleasant, MI 48858

Dear Randy,

It's hard to believe, but we have not reviewed your contract since September 2014. Since that time, the State of Michigan has implemented one required minimum wage increase and is implementing a second one in just a few months. As we reviewed your contract, we found that the wage increases will affect our grounds clean up service rate. Currently we are charging you \$25.00 per hour for the Pickard and Isabella corridor clean up and \$23.50 per hour for the Pickard park bench clean up. We will need to increase this to \$28.00 per hour for the corridor clean up and \$27.40 for the park bench clean up in order to cover costs. This will take effect August 26, 2016, which is the beginning of our next billing cycle.

If you have any questions, about this or any of the services MMI offers, please feel free to contact myself or Shad Welke at 773-6918. Again thank you for your continued support of persons with barriers to employment. We look forward to continuing our working relationship with Union Township.

Sincerely,

Sheri Alexander
Director of C. E. & P.

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Alma, MI 48801
Phone: 989.463.2500
Fax: 989.466.2833

**Southern
Operations:**

212 W. Main St
PO Box 325
Stanton, MI 48888
Phone: 989.831.8334
Fax: 989.831.7692

MMI Toll Free Number:

888.773.7MMI

Email: mail@mmionline.com

Visit our Web Site at:

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Michigan Relay Center:

800.649.3777 or 711

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September 15, 2014

Randy Robinson
Union Township – East DDA
2010 S. Lincoln Road
Mt. Pleasant, MI 48858

Dear Randy,

MMI sent you a letter in May 2014, notifying you of an increase that was scheduled to take effect on May 26, 2014. Shortly after we mailed that letter out, we were notified about the minimum wage increase and MMI held off implementing the new pricing until we had an opportunity to assess your contract with the new information.

After assessing our contract with the consideration of the new minimum wage law, MMI is requesting an increase to \$23.50 per hour for park bench clean up and \$25.00 per hour for corridor clean up. This will take effect September 26, 2014, which is the beginning of our next billing cycle.

If you have any questions, about this or any of the services MMI offers, please feel free to contact myself or Shad Welke at 773-6918. Again thank you for your continued support of persons with barriers to employment. We look forward to continuing our working relationship with Union Township.

Sincerely,

Sheri Alexander
Director of C. E. & P.

**Providing Jobs and
Training for People with
Disabilities to Employment**



SEP 24 2008
MMI

Corporate Office:
2426 Parkway Dr
Mt. Pleasant, MI 48858
Phone: 989.773.6918
Fax: 989.773.1317

Clare Branch:
790 Industrial Dr
Clare, MI 48617
Phone: 989.386.7707
Fax: 989.386.2199

Gratiot Branch:
6585 N. Jerome Rd
Alma, MI 48801
Phone: 989.463.2500
Fax: 989.466.2833

Montcalm Branch:
129 E. Main St
PO Box 325
Tosco, MI 48888
Phone: 989.831.8334
Fax: 989.831.7692

MMI Toll Free Number:
888.773.7MMI

Email: mail@mmionline.com

Visit our Web Site at:
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Union Township Corridor Contract

August 26, 2008

Mid-Michigan Industries, Inc. will provide the following to Union Township:

1. A crew of 3 to 5 individuals to perform general litter pick-up and general sweeping on the corridors along Pickard Street and Isabella Road – a combined total of approximately 4 miles long. The tasks will be completed the week prior to each of the following summer holidays: Memorial Day, July 4th, and Labor Day. Any additional hours can be requested verbally by an authorized Union Township Representative.
2. A Job Coach to supervise the crew and assure completion and quality of all assigned tasks.
3. All necessary supplies and equipment and maintenance of equipment.
4. Training for the crew.

Mid-Michigan Industries will remain the employer of record for the crew and the Job Coach, maintaining:

- a. Worker's Compensation insurance.
- b. Unemployment Compensation responsibilities.

Union Township will provide the following to Mid-Michigan Industries, Inc.:

1. A list of duties for the Job Coach.
2. Reimbursement of \$22.75 per crew hour worked.

Terms: Net 30 days

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are subject to strikes, accidents or delays beyond our control.

Union Township understands that the members of the crew working for them have disabling conditions, and that Mid-Michigan Industries, Inc. will release to Union Township only information pertinent to the performance of the job. Union Township agrees to keep this information confidential and will not release any information about the workers without permission from Mid-Michigan Industries, Inc.

Both parties reserve the right to terminate this contract for any reason with thirty (30) days written notice.



MMI Authorized Signature

7/30/08
Date



Union Township Authorized Signature

9/18/08
Date

Providing Jobs and
Training for People with
Barriers to Employment



Corporate Office:
2426 Parkway Dr
Mt. Pleasant, MI 48858
Phone: 989.773.6918
Fax: 989.773.1317

**Union Township Park Bench
Contract**

August 26, 2008

Clare Branch:
790 Industrial Dr
Clare, MI 48617
Phone: 989.386.7707
Fax: 989.386.2199

Mid-Michigan Industries, Inc. will provide the following to Union Township:

Gratiot Branch:
6585 N. Jerome Rd
Alma, MI 48801
Phone: 989.463.2500
Fax: 989.466.2833

1. A crew of 3 to 5 individuals to perform general litter pick-up and other duties as assigned to park benches along Pickard Street.
 - a. Estimated summer schedule is one clean up per week.
 - b. The estimated winter schedule when less than 3 feet of snow is once every other week.
 - c. The estimated winter schedule when there is more than 3 feet of snow is once per month.
2. A Job Coach to supervise the crew and assure completion and quality of all assigned tasks.
3. All necessary supplies and equipment and maintenance of equipment.
4. Training for the crew.

Montcalm Branch:
129 E. Main St
PO Box 325
Stanton, MI 48888
Phone: 989.831.8334
Fax: 989.831.7692

Mid-Michigan Industries will remain the employer of record for the crew and the Job Coach, maintaining:

- a. Worker's Compensation insurance.
- b. Unemployment Compensation responsibilities.

MMI Toll Free Number:
888.773.7MMI

Union Township will provide the following to Mid-Michigan Industries, Inc.:

Email: mail@mmionline.com

Visit our Web Site at:
www.mmionline.com

1. A list of duties for the Job Coach.
2. Reimbursement of \$20.50 per crew hour worked.

Michigan Relay Center:
800.649.3777 or 711

Terms: Net 30 days

A UNITED WAY AGENCY

SELECTED PROGRAMS
ACCREDITED BY CARF

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are subject to strikes, accidents or delays beyond our control.

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REQUEST TO PERSONS
WITH DISABILITIES

Union Township understands that the members of the crew working for them have disabling conditions, and that Mid-Michigan Industries, Inc. will release to Union Township only information pertinent to the performance of the job. Union Township agrees to keep this information confidential and will not release any information about the workers without permission from Mid-Michigan Industries, Inc.

Both parties reserve the right to terminate this contract for any reason with thirty (30) days written notice.



MMI Authorized Signature

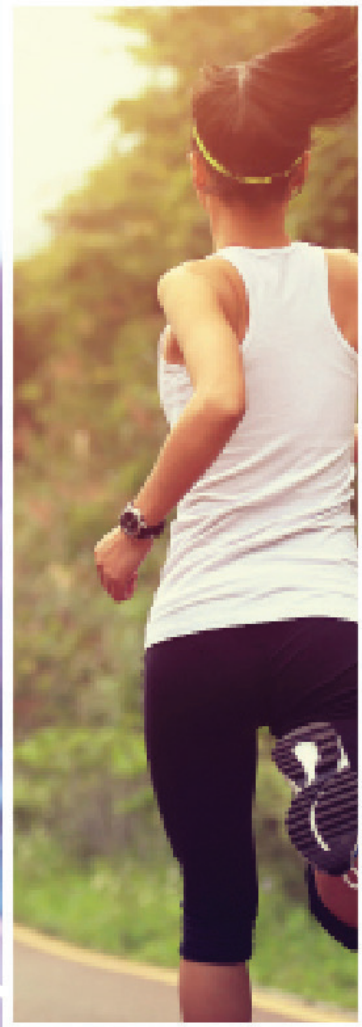
7,30,08
Date



Union Township Authorized Signature

9,18,08
Date

WELCOME TO
THE CHARTER
TOWNSHIP
OF UNION



MJI 989-386-1600

1519 N. McEwan, Clare, Mi. 48617

Asphalt Paving - Sealcoating

Seawalls - Decks - Docks

PROPOSAL and CONTRACT

To: *Russ Alwood*
Jamison Park
5142 Bud St
MT Pleasant, mi 48458

Date: *7-20-14*
Phone: *289 8747*
Phone:
Contract #

MJI - 1519 N. McEwan, Clare Mi. 48617 ("MJI") offers to furnish all labor, materials and equipment required for the performance of the following described work in connection with the paving at above address.

Description of Work and Price:

We propose to: *Sealcoat Total Areas (2 coats) approx 27,000 S*
Crack Fill approx 2,000 Linear Foot
Repair Asphalt - Remove + Replace with
3" of Asphalt
Stripe as done before

Estimate is based on:

1. MJI does all estimated work.
2. Permits, utility location and restoration by others.

Total price for bid quantities - *5,100.⁴²*

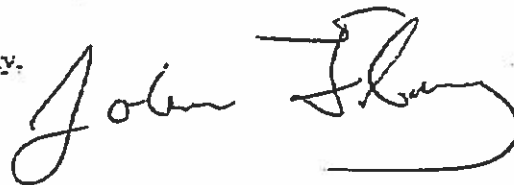
Notes and Exclusions:

Prices do not include bond, excavation, striping, independent testing, herbicide treatment, engineering, surveying, staking, compaction testing, patching, or anything not specifically stated above.
Prevailing wage rates are not included in the above pricing.
Sales tax is included. No drainage work is included.

Unless the words "Lump Sum" appear next to an item of work, it is understood and agreed that the quantities referred to above are estimates only and that payment shall be made at the stated unit prices for actual quantities of work performed by MJI.

If this meets with your acceptance, including the terms and conditions on the back, kindly sign and return one of the attached copies of this proposal. This proposal expires thirty (30) days from the effective date of this Proposal. The person signing for you below represents that he or she is fully authorized to enter into this Agreement.

Sincerely,



ACCEPTED:

(Firm Name)

By: _____
(Name and Title)

John Fleming
Estimator

(Date)

PROPOSAL

I-DEAL SEALCOATING, INC.

1961 Arbor Dr.
Lake, Mi. 48632
989-588-2803
idealasphaltsealcoating.com
Fully Insured

DATE: 6/24/16

Submitted To: Bill Newkirk	Work To Be Performed At: Jameson Park 5142 Bud St. Mt. Pleasant, MI 48858
--------------------------------------	---

We hereby propose to furnish and install the materials listed.

SEALCOATING (approx. 27,240 Sq. ft.)

- ❖ Power Clean Area.
- ❖ Neutralize Oil Spots.
- ❖ Power Brush Apply (2) coat(s) of Arnguard Asphalt Sealer with Silica Sand and Tarmax R-100 for extra strength and durability.

CRACK SEALANT (approx. 2,119 L.F.)

- ❖ Power Clean Out Cracks.
- ❖ Fill Cracks with Hot Rubberized Crack Sealant and Silica Sand where needed.

STRIPING

- ❖ As previously done.

ASPHALT REPAIR

- ❖ 12 x 24 Sawcut
Rip out & Replace with 3" Asphalt

All Material is guaranteed to be as specified, and the above work is to be performed in a substantial workmanlike manner for the sum of: **\$4,543.00**

With payment to be made upon completion of job, unless otherwise specified.

ACCEPTANCE OF PROPOSAL

DATE _____

Respectfully Submitted: C. M. [Signature]

You are authorized to do the work as specified. Payment will be made as outlined above. _____

EDDA PROJECT LIST					
# of Projects	Proposed Project List and Cost For EDDA 2011 Development Plan (As Approved by EDA)	Est. Cost	Status - July 2016	Comments	Priority
1	Reseeding and upgrading of lawns where needed on Pickard and Isabella	\$10,000.00			
2	Paving of Bud Street	\$100,000.00	Complete		
3	Develop professional park plan for upgrading of Jameson Park landscaping and facilities	\$7,500.00	Partial	Lot Sealcoating Complete 7/16	
4	Implement plan for Jameson Park modernization of landscaping and facilities	\$50,000.00			
5	Land acquisition for Jameson Park expansion	\$100,000.00	Reviewed/Declined	Cost Prohibitive	
6	Bicycle path along Airport Road and south on Summerton in accordance with area Non- Motorized Transportation Plan				
	1 mile non motorized path for Airport Rd. (Isabella to Summerton) \$580,160	\$580,160.00			
	.5 mile non motorized path for Summerton Rd.(Airport to Pickard) \$65,430	\$65,430.00			
7	Work with MDOT on improvements on Pickard from 127 to Summerton to deal with increased water park traffic	\$250,000.00			
8	Additional sidewalks in accordance with area Non-Motorized Transportation Plan on Broadway, Isabella, Summerton, and Pickard Rds				
	2.5 miles of sidewalk on Broadway Rd. (Twp. line to Summerton Rd)	\$187,500.00			
	1.5 miles of sidewalk on Summerton Rd. (Airport to Remus Rd)	\$112,500.00			
	.75 mile of sidewalk on Isabella Rd. (Kay St. to Broadway)	\$75,000.00			
	.25 mile of sidewalk on Pickard (Just west of Summerton Rd)	\$18,750.00			
9	Way finding Program working with CMU, MMCC, Tribe, City and County	\$15,000.00			
10	Improvements at corner of Broadway and Summerton to deal with increased motorized and pedestrian traffic at new MMCC campus	\$50,000.00			
	Only 1 corner of intersection is in EDDA				
11	Isabella Road: Broadway to Pickard - Mill and Fill (bad wheel rutting)	\$85,000.00			
	Current paser rating of 8 with 10 being the best				
12	Parkway/Venture way/Enterprise Drive (Enterprise Park) needs drainage improvements and resurfacing	\$500,000.00	Complete		
	Either an overlay or pulverize and pave				
13	Summerton Road (Pickard to Airport) needs an overlay	\$51,840.00			
14	Hyde Road (South of Pickard) needs reconstructed with proper turn around	\$50,000.00	Complete		

# of Projects	Proposed Project List and Cost For EDDA 2011 Development Plan (As Approved by EDA)	Est. Cost	Status - July 2016	Comments	Priority
15	Airport Road (Packard to Belmont) existing gravel needs constructed and paved	\$125,000.00			
16	Water main looping from Airport Road to Pickard	\$250,000.00			
17	Manhole rehabilitation at various locations within EDDA 33 manholes @ \$8,000 each	\$264,000.00	Pending	K. Smith to Provide Update	
	Total Project Cost	\$2,947,680.00			
	Maintenance/Contractual/Utilities - 10 yrs	\$775,000.00			
	Total 10 Yr Cost Estimate	\$3,722,680.00			

10 Yr. Estimated Revenue

2011 Est. Rev of \$640,109 x 10 yrs x 1.1 Combined CPI Increase in Tax Roll	\$7,041,199.00
10 Yr. Cost Estimate	\$3,722,680.00
Balance	\$3,318,519.00

Potential Projects Pending Availability of Funding

Bury/Move Overhead Utility Lines: Pickard and Isabella	
Summerton to US127	\$1,000,000.00
US 127 to Isabella Rd	\$1,750,000.00
Isabella Rd to Pickard St.	\$1,250,000.00
Total Potential Project Cost	\$4,000,000.00